

# 2018 PPC Board Calendar Agenda Matrix

2018	Target	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	
<b>Member Engagement &amp; Newsletter Articles</b>	<b>Members events</b> <b>Member volunteers</b>	2018 Board Calendar to Members	Release of 2017 Financials	PR for Election  Member Challenge (for April)	? Aprons	Article on Co-operatives	Committee for Annual Project (Habitat)		Article on TBD  Cooking Demo	Farm Tour	Habitat for Humanity Project	Article on Giving and Project Summary		
<b>Board Education</b> <b>Community Engagement</b>	<b>Speakers</b> <b>Training opportunity</b> <b>Classes</b>	Policy Register Review	Blue Zone presentation	Planting seminar Plant Sale	Annual Member Meeting	Movie - "This Changes Everything"	Speaker on Diabetes Awareness		Speaker on TBD	Invitation to PPC Staff to attend	2019 Education and Event Plan	Yearly Reflection	Porch Post: Board Yearly Update 2019	
<b>Recruitment / Selection &amp; OnBoarding</b>	<b>Candidate packet process</b> <b>Materials and training opportunity</b>	Recruitment and  See Training schedule page 2	Candidate requests  Recruitment  Announce election date	Announce Candidate list  In-Store Process approved	Election Voting	On Boarding Activities  CDS Training Kalamazoo	On Boarding				Membership Chairperson	Review of Candidate Packet for clarity and currency		
<b>Admin. Items</b>	<b>What is long term goal and how to get there</b>	Sched for speaker at library  Review GM Evaluation Process	NDFCU Balloon Debt/ Capital Plan  Committee AMM planning	Board GM Survey inputs first week  Discuss GM Evaluation	Annual Meeting  Evaluation results shared with GM	Installation new Board members  On-Boarding  GM annual salary adjustment	Committee Chair for Retreat	2018 Retreat  Proposal for Volunteer Project	Post Retreat Actions Item Review	Revisit Financial Planning  2019 Board Budget to GM	Draft 2019 Calendar	Board Education and Information Plans  2019 PPC Budget	Completion and release of 2019 Calendar	
<b>Board Monitoring</b>	<b>Survey outputs, reading and research, CDS</b>	C8: Governance Investment	C2: The Board's Job	Article: Monitoring the Manager	Article: Abstracting Up	C5: Director's Code of Conduct  C6: Officers Roles	C1: Governing Style  D1: Unity of Control	D4: GM Performance	D2: Accountability of GM  D3: Delegation to the GM	C7: Board Committee Principles	C1: Governing Style	C3: Agenda Planning	A: Global End and Ends Statements	
<b>GM Monitoring</b>	<b>Quarter to Quarter Strengths and Weakness</b>	B1 for 2017 or 4th Quarter B1	B6 Staff	B4: Membership B5 Customers	B1: Financial Condition	B3: Asset Protection	GM Delegate B8: Board Logistical Support	B1: Financial Condition	B7: Communication to the Board	B9: GM Succession	B1: Financial Condition	B2: Budgeting	B5: Consumers B: Global Constraint	
CLASSES FROM CDS - CLASSES AND SEMINARS ADDED BY CDS DURING CALENDAR YEAR - SEE CDS WEBSITE <a href="http://www.cdsconsulting.coop/">http://www.cdsconsulting.coop/</a>														

\* See Appendix A next page for class opportunities

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NOTE: All CB101 classes provided by CDS are free to Member-Owners to attend.

CBL 101	1/6/2018	Twin Cities - St. Paul, Minnesota	This class provides a strong foundation for directors by covering these topics: Cooperative principles, values and history, legal roles and responsibilities, cooperative governance, financial understanding using the balance sheet. A good class for Board Members or Member Owners with interests in serving on the Board											
Applied Governance	1/6/2018	Twin Cities - St. Paul, Minnesota	In this interactive workshop, experienced directors will learn about creating and maintaining a highly productive and successful relationship with their co-op's General Manager. (GMs, successors, and aspiring GMs welcome too!)											
Co-op Cafe	3/3/2018	Ann Arbor, Michigan	This event provides a day of high interactive and engaging strategic conversation designed to build shared understanding and alignment at your co-op and among co-ops. Staff, Board and Member-Owners interested in sharing ideas and learning what is happening in the Co-op world.											
Co-op Cafe	3/24/2018	Twin Cities - St. Paul, Minnesota												
CBL 101	5/5/2018	Kalamazoo, Michigan	<b>Recommended for newly elected Board members - Open to all Member-Owners for free</b>											
CBL 101	9/22/2018	Twin Cities - St. Paul, Minnesota												
Co-op Cafe	10/27/2018	Madison, Wisconsin												

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