

## Board of Directors Meeting Minutes

Purple Porch Food Co-Op

Recorded March 26, 2024

Attending: Dwight King, Rosie Leyva, Richard Klinedinst, Mike Keen, Felicia Metoyer, Sarah Carruthers, Danielle Meersman, Zach Schrank

GM: Kristy Robinson

General Members or other PPFC Managers: n.a

Absences: Coy Brown, Sheila McCarthy

Meeting Location: Zoom

6:34 PM Call to Order

6:35 PM Review of Nov 2023 and Jan 2024 Meeting Minutes

- November 2023 minutes approved
- January 2024 minutes approved with two corrections

6:39 PM Review of Action Items (Rosie)

- ~~1. Add board meeting minutes to PPFC website (Rosie)~~
- ~~2. Add Non-Compliance B Report updates to the minutes (Kristy & Rosie)~~
3. Re-visit Planning Budget sub-committee for 2024 Budget (Kristy, Mike Geglio & Danielle)
- ~~4. GM must provide documentation to the board secretary on the Thursday prior to the board meeting, so that the secretary can send out the board packet on the Sunday before the Tuesday meeting. (Kristy)~~
- ~~5. Approve Nov. Meeting Minutes~~
6. Revisit self-evaluation responses (Dwight)
7. Short script/topics for calls to members (Mike)
8. All board members complete Conflict & Interest form. Submit to the board secretary by March board meeting.
- ~~9. GM to verify insurance coverage amount is sufficient.~~

6:45 PM Board Education

- Board presentation and discussion by Notre Dame student Annalisa Szymanski of article *SNAP Recipients May Struggle to Meet Dietary Goals, Especially in Food Deserts*

7:40 PM GM B1 and B8 Report and Store Update

- Sales in Q4 are slightly under budget (\$3,841)

- Sales are up this year 2024 as opposed to last year in 2023
- 2024 Q1 Inventory is Saturday March 30<sup>th</sup>
- May is the PPFC 10<sup>th</sup> Anniversary

#### 7:56 PM Board Resolution

- The board treasurer presented a board resolution to extend the PPFC loan maturity date
- The resolution was passed by a motion set by Danielle and seconded by Mike. All in favor.

#### 8:25 Review Action Items

1. Re-visit Planning Budget sub-committee for 2024 Budget (Kristy, Mike Geglio & Danielle)
2. Revisit self-evaluation responses (Dwight)
3. Short script/topics for calls to members (Mike)
4. All board members complete Conflict & Interest form. Submit to board secretary by April board meeting.

8:29 PM Next meeting is scheduled for April 23, 2024.

#### 8:30 PM Meeting adjourned

- Motion to adjourn by Danielle and seconded by Rosie. All in favor